



COMPANY HEALTH & SAFETY PROGRAM

Issue: A
Date: 4/20/2009
Rev: 2
Date: 11/14/17
Authorized:

Title: Scaffolding

Section No: 39

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1.0 **PURPOSE**

The purpose of this section is to communicate PPP's policy and procedures for the use of scaffolding to project supervisors and other interested parties.

It is the intent of this company to keep our employees safe from scaffold hazards and to be in compliance with regulatory standards.

2.0 **SCOPE**

This section outlines PPP's policy regarding the building of scaffolds, and procedures to be followed when PPP or subcontractor employees are required to work from scaffolding.

3.0 **INDEX TO SECTION**

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- 2.0 Scope
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4.0 **POLICY**

When PPP provides scaffolding requiring more than the assembly of tubular welded frame scaffolding, not to exceed 15 feet from the floor or ground to the work platform, the scaffold construction/erection shall be subcontracted. A reputable contractor shall be chosen to do such work. The contractor shall employ qualified and competent people trained in:

1. The nature of scaffold hazards.
2. The correct procedures for erecting, disassembling, moving, operating, repairing, inspecting and maintaining the type of scaffold being used.
3. The design criteria, maximum intended load-carrying capacity and intended use of the scaffold.
4. Any other pertinent requirements.



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5.0 PROCEDURES

When PPP or subcontractor employees are required to work from scaffolds, the following procedures must be adhered to:

1. The PPP safety director shall be notified, and will subsequently define all procedural requirements.
2. The safety director shall provide affected PPP employees with appropriate training for:
 - a. Assembly of manufactured component parts of tubular welded frame scaffolding, not to exceed 15 feet from the floor or ground to the work platform;
 - b. Working from whatever type of approved scaffolding a situation may present; and
 - c. Inspecting and classifying scaffolding as the designated competent person.

Note: PPP shall require our subcontractors to be in compliance with regulatory standards as they apply to scaffold safety training.

3. PPP employees shall not be allowed on scaffolding without having received appropriate training. The training shall enable an employee to recognize the hazards associated with the type of scaffold being used and to understand the procedures to control or minimize the hazards. The training shall include the following areas as applicable:
 - a. The nature of any electrical hazards, fall hazards and falling object hazards in the work area;
 - b. The correct procedures for dealing with electrical hazards and for erecting, maintaining and disassembling the fall protection systems and falling object protection systems being used;
 - c. The proper use of the scaffold, and the proper handling of materials on the scaffold;



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- d. The maximum intended loads and the load carrying capacities of the scaffolds used; and
- e. Any other pertinent requirements.

Retraining is required for the following situations: Where changes at the worksite present a hazard about which an employee has not been previously trained; or where changes in the types of scaffolds, fall protection, falling object protection, or other equipment present a hazard about which an employee has not been previously trained; or where inadequacies in an affected employee's work involving scaffolds indicate that the employee has not retained the requisite proficiency.

PPP Form S.TAR.1, Safety Training Program Attendance Record, shall be used as documentation of PPE safety training. Attendance records shall be sent to the safety director and copies maintained at the jobsite for the duration of the project. The safety director shall maintain the most recent training certification of an employee.

- 4. Prior to employee use:
 - a. Scaffolding must be inspected and deemed safe for each shift, by a designated competent person.
 - b. Employees must be made aware of any restrictions or requirements connected with the scaffold usage (e.g. personal fall protection requirements).
- 5. PPP designated competent persons shall use a tagging system to classify scaffolds. Tags shall be conspicuously affixed to scaffolds and dated and initialed each shift prior to use. Tags shall be green, yellow or red:
 - a. Green tag meaning that the scaffold is a completed OSHA approved work platform, with no special restrictions or requirements other than the appropriate training;
 - b. Yellow tag meaning that certain restrictions or requirements are necessary for personnel to be allowed on the scaffold (e.g., fall protection); and
 - c. Red tag meaning that the scaffold is in the process of being built, being dismantled or otherwise unsafe for use.



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6. Modifications

Only qualified and competent personnel are allowed to modify scaffolding systems. Non-qualified personnel may create more hazards. If non-qualified personnel modify a scaffolding system they will be terminated as stated in PPP's Disciplinary Action Plan

REVISION HISTORY

Revision number	Description of change	Written by	Checked by	Effective date
1	Revised to meet current standards	George Newton	Safety	1/12/2011
	Program reviewed and Revision History added		GMN	4/16/2014
2	Section 6 Modifications added	Mike McCaffrey	MJM	11/14/17