



**COMPANY
HEALTH & SAFETY
PROGRAM**

Issue: A
Date: 4/20/2009
Rev: 2
Date: 11/14/17
Authorized: *MJM*

Title: First Aid & Medical Care

Section No: 16

Page 1 of 5

1.0 PURPOSE

PPP is dedicated to the protection of its employees from on-the-job injuries and illnesses. However, injuries and illnesses do occur and PPP First Aid & Medical Care policies must be strictly followed. The purpose of this section is to provide first aid and medical care procedures that will facilitate immediate response to the needs of the injured or ill.

2.0 SCOPE

This section addresses common first aid and medical treatment policies for PPP jobsites.

3.0 INDEX TO SECTION

- 1.0 Purpose
- 2.0 Scope
- 3.0 Index to Section
- 4.0 First Aid Kits
- 5.0 Eyewash and Safety Shower Facilities
- 6.0 Postings
- 6.1 Additional PPP Required Postings
- 7.0 Procedures
- 8.0 Record Keeping

4.0 FIRST AID KITS

First aid kits purchased by PPP shall meet or exceed the criteria set forth in 29 CFR 1926.50 Appendix A. ([See ANSI Z308.1-2015 Required Contents below](#))

Jobsite superintendents have the responsibility to ensure that first aid kits provided by PPP are:

1. **Easily accessible and of** sufficient size and/ or quantity to accommodate the number of employees working on a jobsite.
2. **Consist of appropriate items which will be adequate for the environment in which they are used.**
3. **Items shall be stored in a weather proof container with individual sealed packages of each type of item.**



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Section No: 16

Page 2 of 5

- The contents of the first aid kits shall be checked before being sent out to each job & at least weekly on each job to ensure that the expended items are replaced

ANZI/ISEA Z308.1-2015 – Minimum Requirements for Workplace First Aid Kits and Supplies <i>Basic kit – minimum contents</i>	
Adhesive bandages, 1 x 3 in. (2.5 x 7.5 cm)	16
Adhesive tape, at least 3/8 in. x 2.5 yd. (2.3 m)	1
Antibiotic application, 1/57 oz. (0.5 g)	10
Antiseptic, 1/57 oz. (0.5 g) ¹	10
Breathing barrier	1
Burn dressing (gel soaked), 4 x 4 in. (10 x 10 cm)	1
Burn treatment, 1.32 oz. (0.9 g) application ²	10
Cold pack, 4 x 5 in. (10 x 12.5 cm)	1
Eye covering with means of attachment, 2.9 sq. in. (19 sq. cm) per eye ³	2
Eye/skin wash, 1 fl. oz. (29.6 ml) total	1
First-aid guide ⁴	1
Hand sanitizer, 1/32 oz. (0.9 g) ⁵	6
Medical examination glove pairs	2
Roller bandage, 2 x 4 yd. (5 x 3.66 cm) ⁶	1
Scissors	1
Sterile pad, 3 x 3 in. (7.5 x 7.5 cm)	2
Trauma pad, 5 x 9 in. (12.7 x 22.9 cm) ⁷	2
Triangular bandage, 40 x 40 x 56 in. (101 x 101 x 142 cm)	1

5.0 EYEWASH AND SAFETY SHOWER FACILITIES

The project supervisor shall not allow PPP employees to work with or near corrosive materials without having eyewash and when necessary complete body-flush facilities. These facilities shall be immediately available and meet the following criteria:

- Appropriate quantities of clean water shall be provided.
- The water source must be pressure controlled and clearly identified.
- Portable eyewash stations must be capable of operating at a minimum flushing rate of 0.4 g.p.m. for 15 minutes.



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Section No: 16

Page 3 of 5

One example of a typical construction situation requiring eyewash facilities would be during chemical flushing of a piping system. The majority of PPP work situations where eyewash and safety shower facilities are required occur in general industry settings where the owner is mandated by General Industry Standards to provide eyewash/safety shower facilities.

6.0 POSTINGS

Information shall be conspicuously posted near all PPP jobsite stationary telephones as follows:

1. The proper address of the workplace should be posted for reference.
2. If 911 service is available, the 911 service number shall be duly posted as the emergency police, fire and medical telephone number.
3. **In the absence of 911 service, the telephone numbers of the physicians, hospitals, or ambulances shall be conspicuously posted on work permits, break areas, gang boxes and on site work trailers/offices by the job site superintendent.**
4. If there is a site specific emergency telephone number or emergency procedure required by an owner/host employer, it shall be posted.
5. The name, location and telephone number of the occupational healthcare facility to be used by site employees shall be posted.

6.1 ADDITIONAL PPP REQUIRED POSTINGS

Additional postings required by PPP will be located conspicuously with Department of Labor mandated postings. The following postings are intended to help in facilitating prompt and appropriate medical care in an emergency situation:

1. Directions for locating workplace material safety data sheets, including new or revised ones. (Required in Michigan by the Michigan Right to Know Law.)



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Section No: 16

Page 4 of 5

2. A 24 hours a day/7 days a week emergency telephone number and procedure for obtaining a MSDS if for any reason a MSDS cannot be located on a jobsite.

7.0 PROCEDURES

It is the intent of PPP to implement all procedures necessary to ensure the health and safety of our employees and to be in compliance with government regulations. Additionally:

1. PPP shall ensure the availability of medical personnel for advice and consultation on matters of occupational health.
2. Before beginning a project, the PPP safety director shall ensure that provision has been made for prompt medical attention in case of serious injury, and that a person(s) who has a valid certificate in first aid training **issued by U.S. Bureau of Mines, the American Red Cross, or equivalent training that can be verified by documentary evidence**, shall be available at the worksite to render first aid.
3. The PPP project supervisor shall be responsible for compliance with the requirements of this section on the job-site.
4. The name of the person assigned to jobsite safety responsibilities shall be duly noted on the PPP Designation of Competent Persons Form, in accordance with the PPP Competent Person Designation Procedure.
5. PPP shall use the services of occupational healthcare facilities that are reasonably accessible from worksites in terms of time and distance. These facilities shall be able to provide advice and consultation on matters of occupational health, as well as medical treatment.
6. When a jobsite is remote and an infirmary, clinic, hospital or physician is not reasonably accessible in terms of time and distance, a trained and qualified emergency medical technician shall be assigned to that jobsite and will be present at the jobsite when any PPP employee is working.
7. Proper equipment for prompt transportation of an injured person to a physician or hospital, and/or a communication system for contacting necessary ambulance service, shall be provided.



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Section No: 16

Page 5 of 5

8. PPP employees shall receive appropriate training related to medical and/or first aid situations as part of a site specific safety orientation. Information shall include:
 - a. Where emergency information is posted;
 - b. Where first aid kits are located;
 - c. What the emergency or first aid response procedure is; and
 - d. What to do before medical help arrives.
9. This section shall be evaluated periodically by the PPP safety director to ensure it meets the needs of the company.

8.0 RECORD KEEPING

PPP maintains records of first aid and medical treatment in accordance with U.S. Department of Labor Recordkeeping Guidelines for Occupational Injuries and Illnesses. This is accomplished in part by employee and supervisor adherence to the provisions of Section No. 3 of this program, "Accident Reporting and Investigation Plan".

REVISION HISTORY

Revision number	Description of change	Written by	Checked by	Effective date
1	Revised to meet current standards	George Newton	Safety	1/6/2011
	Program reviewed and Revision History added		GMN	4/4/2014
2	Added ANSI List 4.0 Revised 4.0(4) and 6.0(3)	Mike McCaffrey	MJM	11/27/17